



FINANCIAL POLICY

Thank you for choosing Mapledale Family Dentistry as your dental health care provider. The following information describes our Financial Policy. Our primary goal is to provide you with quality care to restore and maintain your dental health. Therefore, if you have any questions or concerns about our financial policies, please do not hesitate to ask our office manager.

Insurances

Our office accepts all major PPO insurance plans. It is your responsibility to provide the office with complete and current insurance information at the time of your first visit. In the event of failure to do so, you will assume responsibility for the full payment of the services provided.

As a courtesy, we provide the service of filing current claims with your Insurance carrier. Fees for the dental services provided, along with unpaid deductibles and co-payments are due at the time of service. If your insurance company is unable to pay the claim in full within 30 days, we may ask you to contact the carrier to help expedite the process. If the insurance company does not pay in full, you will assume responsibility of the remaining balance.

Payment is expected in full at the time of service, if the patient does not have a dental insurance.

Payments

For your convenience, we accept cash, checks, Visa, MasterCard, American Express and Discover Cards. There is a \$50.00 charge for returned checks. All outstanding balances are due within 15 days of receiving the billing statement. All outstanding balances over 45 days old will be sent to a collection agency. The account holder will be responsible for all collection and legal fees accumulated by Mapledale Family Dentistry. You agree to reimburse us the fees of any collection agency, which may be based on a percentage at a maximum of 33% of the debt, and all costs, and expenses, including reasonable attorney's fees, we incur in such collection efforts.

Care Credit

We partner with Care Credit, a healthcare financing firm, to provide you with low monthly payment plans. In most cases Care Credit provides you with interest free, low-monthly payment options, with no up-front costs or pre-payment penalties.

Broken Appointment Charges

If you are unable to keep an appointment, we ask that you kindly provide us with at least two business days notice (excluding weekends and federal holidays). This courtesy, on your part, will make it possible to give your appointment to another patient.

Please note that, unless canceled at least two business days in advance, you will be charged for missed appointment at the rate of \$40 per half an hour of your appointment time.

Patient's Signature: _____ Date: _____